



**Board Members**

Joellen Schantz  
Vacant  
Josh Hardin  
Brad Quigley  
Elizabeth Kling

**Louisa County Conservation Board - Regular Meeting Minutes**

The Louisa County Conservation Board met in regular session on Monday, September 11, 2023; 3:00 pm at Chinkapin Bluffs Recreation Area.

**Board Present:** Elizabeth Kling, Josh Hardin, and Joellen Schantz in person. Brad Quigley called in via phone.

**Staff Present:** Katie Hammond, Jacob Ewart, and Noah Robb.

**Public Present:** Jim Rudisill (press)

**Meeting Called to Order:** at 3:00 pm by Hardin.

**Agenda Approval:** A motion was made by Kling to approve the agenda, second by Schantz. Motion passed with all ayes.

**Audience Consideration:** None.

**Consent Agenda** – Motion was made by Schantz to approve the consent agenda including \$17,416.45 in general basic claims and \$8,355.96 in reserve. A deposit of \$11,745.20 was made to Revenue. Meeting Minutes from August 7, 2023 were included. Second by Kling. Motion passed with all ayes.

**Open truck bids:** One bid was received. Schantz motioned to buy a gas truck from Mincer Ford for \$40,953. Second by Brad Quigley. Motion passed with all ayes.

*(Procurement Note: only one bid was received, and this was the third time we advertised the bid packet. The first time only Deery Bros. bid and they had a HUGE truck that was more than we needed and quite a bit more in cost. The second time no one bid. This time only Mincer Ford bid but we felt we had done due diligence – directly sending bids and asking for bids (the second and third try) from Mincer, Delzell, Wiele, Deery, Ed Morse, and Shottenkirk. Plus, it was advertised on Facebook and online.)*

**Open bids for Chinkapin Bluffs Improvements:** Concrete work had 2 bids–Columbus Concrete Construction bid \$5,637, Evolve bid \$10,225. Brad Quigley motioned to accept the low bid of \$5,637 from Columbus Concrete Construction. Second by Kling. Motion passed with all ayes. Brad Quigley motioned to accept the low bid of \$41,700 from EVOLVE for steel and electrical work on the Shelter and restrooms. Second by Schantz. Motioned passed with all ayes.

**Open bids for concrete work at the Maintenance Shop:** Three bids were received for concrete work at the Maintenance Shop. Brad Quigley motioned to accept the low bid of \$12,636 from Columbus Concrete Construction. Second by Schantz. Motion passed unanimously.

Brad Quigley had to leave the meeting. All future votes do not include him.

**FY23 Annual Report:** Schantz motioned to approve the FY23 Annual Report. Second by Kling. Motioned passed with all ayes.

**Friend of Conservation award:** Schantz nominated Jeff Snyder for the Friend of Conservation award. Second by Kling. Motion passed with all ayes.

**Skid Steer work:** Schantz motioned to approve the quote of \$4,999.26 from Vermeer for necessary work to be done on the skid steer. Second by Kling. Motioned passed with all ayes.

**Grant opportunities:** Hammond presented two Community Foundation Grants to the Board. No action was taken however everyone was in favor of the grants.

**Update on Eden Park:** No action was taken.

**Director Update** – Hammond announced her retirement from Louisa County Conservation and has accepted a new job as the director of Muscatine County Conservation. Her last day will be October 2, 2023.

**Maintenance Update** – Robb and staff have been busy installing the new Devore handicap hunting blind at Chinkapin Bluffs, planting fall food plots, equipment maintenance, and built a kayak rack at Langwood.

**Next Regular Meeting:** Monday, October 9, 2023, at 3:00 pm at Langwood Education Center in conjunction with the Fall Picnic. No zoom available. Motioned by Kling. Second by Hardin. Motion passed unanimously.

**Adjournment:** Schantz was not able to stay for the Ribbon Cutting so Kling motioned to adjourn. Second by Schantz. Motion passed unanimously.

**Ribbon Cutting Ceremony:** The ribbon cutting ceremony was held at the Convict Road’s new State Historical Marker. There was not a quorum.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary/Treasurer

\_\_\_\_\_  
Date Approved

*Chair – Hardin      Vice-chair – Elizabeth Kling  
Secretary/Treasurer – Joellen Schantz*

\*Louisa County Bylaws regarding voting by the Chair/Acting Chair:  
*According to Article II, number 2.4 of the Louisa County Conservation Board Bylaws, “At all meetings that a full quorum is present, the board chair does not vote except to break a tie. In a three-member quorum, all persons present cast a vote.”*