



Board Members

Joellen Schantz
Vacant
Josh Hardin
Brad Quigley
Elizabeth Kling

Louisa County Conservation Board - Regular Meeting Minutes

The Louisa County Conservation Board met in regular session on Monday, September 11, 2023; 3:00 pm at Chinkapin Bluffs Recreation Area.

Board Present: Elizabeth Kling, Josh Hardin, and Joellen Schantz in person. Brad Quigley called in via phone.

Staff Present: Katie Hammond, Jacob Ewart, and Noah Robb.

Public Present: Jim Rudisill (press)

Meeting Called to Order: at 3:00 pm by Hardin.

Agenda Approval: A motion was made by Kling to approve the agenda, second by Schantz. Motion passed with all ayes.

Audience Consideration: None.

Consent Agenda – Motion was made by Schantz to approve the consent agenda including \$17,416.45 in general basic claims and \$8,355.96 in reserve. A deposit of \$11,745.20 was made to Revenue. Meeting Minutes from August 7, 2023 were included. Second by Kling. Motion passed with all ayes.

Open truck bids: One bid was received. Schantz motioned to buy a gas truck from Mincer Ford for \$40,953. Second by Brad Quigley. Motion passed with all ayes.

(Procurement Note: only one bid was received, and this was the third time we advertised the bid packet. The first time only Deery Bros. bid and they had a HUGE truck that was more than we needed and quite a bit more in cost. The second time no one bid. This time only Mincer Ford bid but we felt we had done due diligence – directly sending bids and asking for bids (the second and third try) from Mincer, Delzell, Wiele, Deery, Ed Morse, and Shottenkirk. Plus, it was advertised on Facebook and online.)

Open bids for Chinkapin Bluffs Improvements: Concrete work had 2 bids–Columbus Concrete Construction bid \$5,637, Evolve bid \$10,225. Brad Quigley motioned to accept the low bid of \$5,637 from Columbus Concrete Construction. Second by Kling. Motion passed with all ayes. Brad Quigley motioned to accept the low bid of \$41,700 from EVOLVE for steel and electrical work on the Shelter and restrooms. Second by Schantz. Motioned passed with all ayes.

Open bids for concrete work at the Maintenance Shop: Three bids were received for concrete work at the Maintenance Shop. Brad Quigley motioned to accept the low bid of \$12,636 from Columbus Concrete Construction. Second by Schantz. Motion passed unanimously.

Brad Quigley had to leave the meeting. All future votes do not include him.

FY23 Annual Report: Schantz motioned to approve the FY23 Annual Report. Second by Kling. Motioned passed with all ayes.

Friend of Conservation award: Schantz nominated Jeff Snyder for the Friend of Conservation award. Second by Kling. Motion passed with all ayes.

Skid Steer work: Schantz motioned to approve the quote of \$4,999.26 from Vermeer for necessary work to be done on the skid steer. Second by Kling. Motioned passed with all ayes.

Grant opportunities: Hammond presented two Community Foundation Grants to the Board. No action was taken however everyone was in favor of the grants.

Update on Eden Park: No action was taken.

Director Update – Hammond announced her retirement from Louisa County Conservation and has accepted a new job as the director of Muscatine County Conservation. Her last day will be October 2, 2023.

Maintenance Update – Robb and staff have been busy installing the new Devore handicap hunting blind at Chinkapin Bluffs, planting fall food plots, equipment maintenance, and built a kayak rack at Langwood.

Next Regular Meeting: Monday, October 9, 2023, at 3:00 pm at Langwood Education Center in conjunction with the Fall Picnic. No zoom available. Motioned by Kling. Second by Hardin. Motion passed unanimously.

Adjournment: Schantz was not able to stay for the Ribbon Cutting so Kling motioned to adjourn. Second by Schantz. Motion passed unanimously.

Ribbon Cutting Ceremony: The ribbon cutting ceremony was held at the Convict Road’s new State Historical Marker. There was not a quorum.

Chair

Secretary/Treasurer

Date Approved

*Chair – Hardin Vice-chair – Elizabeth Kling
Secretary/Treasurer – Joellen Schantz*

*Louisa County Bylaws regarding voting by the Chair/Acting Chair:
According to Article II, number 2.4 of the Louisa County Conservation Board Bylaws, “At all meetings that a full quorum is present, the board chair does not vote except to break a tie. In a three-member quorum, all persons present cast a vote.”